

PTA AGM Minutes Thursday 26th September

Attendees: Debbie Frost (outgoing Chair); Tina French (outgoing Treasurer); Susanna King; Ruth Roberts; Lucy Pengelly (Comms); Neil Dunam; Matt Grannan (Parent/Trustee/Treasurer); Anneta; Jen Snellings (school representative); Nuala; Katherine Jackson (Governor); Rebecca Ward-booth (outgoing Secretary); Shenal (outgoing Co-Chair); Richard Caldicott

Chair update:

- A good year, with lots of great profitable events
- Comms with school really good esp. with Jen in role
- Nativity drinks hard to organise logistically, even with the promise of a front row seat, it's a lot in the run up to Christmas. Advise not to repeat.
- Bag to school was a huge success
- Christmas fair positively received – collecting Christmas trees helped with attending numbers
- Wine tasting went really well (raised £1,200) capacity was n=75 people
- And Winter raffle raised £1,500
- Quiz successful as usual
- Uniform shed and ice creams – Ruth will manage
- Uniform – need to keep tidy. Need to tell reception parents about the uniform shed.
- Summer fair – great success, a lot of work. School is really happy it's back. We need a committee to run it this year.

Treasurer Update:

- We raised just over £20k profit (up vs £13k previous year)
- Summer fair raised £5k – Sumo suits were very popular – get adult sizes as well next time.
- We donated £15k to the school this year for the outdoor classrooms and the uniform shed
- We are funding high vis jackets from this year's money
- Ice cream, cakes and plant sales – raised over £2k together
 - Cake sales are crowded – can we find a less crowded spot?
- Closing cash balance £21k, which leaves £17k in the school pot (we keep £5k for contingency)
- **To fund:** outdoor PA system (need outdoor sockets first); revamping the outdoor cover near year 1 classrooms (e.g. getting rid of the white canopy and putting in a new wrap around shelter); school need a new rugby kit (can we get a sponsor)

From a trustee side of things, everything the PTA have done has been really well received.

Future events:

- Bedtime stories (infants only) – we buy the kids a biscuit and squash; teachers read a story; parents meet in hall for tea and coffee – we need someone to organise

- Christmas cards being organised by Tina – done in school by Thursday 18th October; order forms first week after half term – order direct with company. Jen can help with bundling. Hopefully arrive by end November.
- 29th November Bag2school - Sophie Kidd organising
- Christmas fair Saturday 30th November: in the junior hall – 1-4pm afternoon - tbc
 - Tree collection
 - Pre-paid stalls £25 per stall
 - Can everyone with a stall donate a gift for a raffle?
 - Mulled wine and hot chocolate – Susanna organising
 - Could we ask Rainbows or Brownies if they wanted to sing carols at the Christmas fair – Nuala asking.
 - Christmas jumper stall – Nuala organising
 - Annetta – can arrange a photographer for family photos. Jen can ask Henry/Steve for a room for the photographer.
- Christmas hampers – Nuala organising again
- Lucy organised pens for the kids Christmas lunch gift – PTA pay for
- Jen Howley and Jen G organising the discos early Feb
- Wine tasting – 28th Feb
- Quiz – April
- Ice-creams – after May half term
- Summer fair – date tbc – we need a summer fair committee
- Sports day drinks – July
- Jen Howley organising the circus – 10th/11th September 2025 Tues/Weds 5:30pm

New Fundraising ideas:

- Winter ball - Jan – Goldbrick house reserved – tickets £45 – 2 drinks and a £15 donation to the PTA – Helen can organise. A lot of money for £45. Can we run another event esp. if we're struggling for a summer fair committee?
- Non-uniform days at the end of every big term for a donation to the PTA if can afford it.

Committee members:

- We need new committee members: Debbie (Chair); Shenal (Co-Chair); Rebecca (Secretary stepping down).
- Debbie writing a letter for the PTA to send out.
- Matt voted in as new treasurer.

Actions (outside of events above):

- Send email/what's app comms to reception parents to talk about PTA and uniform shed.
- Core committee meet again asap to discuss ideas for getting committee volunteers
- Make PTA more prominent on the website.